

Ferndale Association of Administrative Assistants

**Please return to
Ferndale High School
Career Center, Room 614**

Scholarship Application

**Due April 1, 2009
2:00 p.m.—FHS Career Center**

Applicant's Name

FERNDALE ASSOCIATION OF ADMINISTRATIVE ASSISTANTS
Scholarship Fact Sheet

The FAAA Scholarship Award Program provides financial assistance to deserving graduating seniors of the Ferndale School District to help them to continue their education after high school. Scholarships are awarded based on academic achievement, citizenship (including character, leadership and service) and financial need.

Name of Donor: Ferndale Association of Administrative Assistants

Eligibility and Selection Criteria:

- Applicant must be a Ferndale School District graduating high school senior.
- Applicant must have attended a Ferndale high school for at least two years of his/her education.
- Applicant must be planning to enter (or continue), as a full-time student, an accredited college by the fall term following the granting of the scholarship. Accredited colleges include community colleges, trade and vocational schools, as well as four-year colleges and universities.
- Financial need will be a primary consideration.
- Applicant's overall academic record will be considered, with special consideration of applicant's last two years in high school.
- Applicant's leadership skills and experience and community involvement will be considered.
- Applicant must exhibit high moral values, strong character and good judgment.
- Applicant must demonstrate respect for teachers, fellow students and country.
- Applicant must demonstrate perseverance and hard work throughout high school.
- Recipients of the FAAA Scholarship will be announced at the Senior Recognition Night on May 13, 2009.

Administration:

The selection of scholarship award winners is made by the FAAA Scholarship Committee. **Deadline for returning applications and required information is no later than 2:00 p.m., April 1, 2009...FHS Career Center.**

The Scholarship Committee wishes to emphasize that applicants **MUST** accurately and completely provide all of the information requested on the application form. Failure to do so will be considered grounds for disqualification. Please attach three letters of recommendation (which include the name, relationship to applicant and day time phone number of person recommending applicant) along with a current grade transcript and return with completed application. There is a letter of recommendation form attached that may be used or referred to as an example.

The scholarship award is paid in the following manner:

- The funds are issued by check, drafted to the educational institution recipient is attending.
- The scholarship funds will not be awarded until recipient successfully enrolls as a full-time student and is registered for the second quarter/semester as a full-time student.
- FAAA reserves the right to revoke the scholarship in the event the applicant no longer meets the selection criteria. All monies will be forfeited.

Completed applications are to be returned to: Ferndale High School Career Center

INSTRUCTIONS FOR COMPLETING APPLICATION

1. Application is to be completed by applicant.
2. Please type or print clearly using blue or black ink.
3. Attach the following to completed application:
 - a. Transcript of courses completed
 - b. Three character letters of recommendation (at least one from one of your teachers)
4. Turn in completed application with all attachments by due date of **April 25, 2008** to the Career Center, Ferndale High School.

Applicant's Name _____ SS Number _____

Permanent Address _____ Phone _____

City, State, Zip Code _____ Age _____

Source and amount of funds expected for academic year in which scholarship is requested:

Parents \$ _____ Own Income (Wages/Salary) \$ _____ Savings \$ _____ Grants \$ _____

Scholarships \$ _____ Financial Aid applied for \$ _____ Other (family contributions) \$ _____

.....
Parent(s)/Guardian(s) Name _____

Relationship _____

Place of employment/position: Parent(s)/Guardian(s) _____

.....
School applicant is now attending _____

Cumulative GPA _____

.....
Educational institution in which enrollment is desired. Attach additional sheet if more than one.

Institution's Name _____

City, State _____

Course of Study _____

Degree Sought _____ Expected Date of Completion _____

Amount of Tuition/Fees Per Quarter/Semester \$ _____

Have you applied? _____ Have you been accepted? _____

BELOW PLEASE FULLY EXPLAIN WHY YOU ARE APPLYING FOR THIS SCHOLARSHIP AND WRITE A STATEMENT OF YOUR PLANS AS THEY RELATE TO YOUR EDUCATIONAL AND CAREER OBJECTIVES AND FUTURE GOALS. WHAT STEPS HAVE YOU TAKEN SO FAR TO HELP PREPARE YOURSELF FOR THESE PLANS? PLEASE MAKE ANY STATEMENT YOU WISH THAT MIGHT BE HELPFUL IN CONSIDERATION OF THIS APPLICATION.

FAAA SCHOLARSHIP

Letter of Recommendation

Applicant's Name

To be completed by a faculty member, counselor, teacher, youth group leader, coach, pastor or other appropriate adult who has direct knowledge of applicant's character and personality as well as leadership potential, capacity for growth, motivation, disciplined work habits, self-confidence, independence and initiative.

Signed

Relationship to student applicant

Print Name

(_____) _____
Daytime telephone number

Please return to student applicant