

**FERNDALE SCHOOL DISTRICT NO. 502 ADMINISTRATIVE PROCEDURE
TECHNOLOGY RESOURCES USE AGREEMENT**

Staff,

The staff at Ferndale School District has direct access to the Internet and the FSD network. With this privilege comes a responsibility. Staff must be informed of the rules regarding Internet and network use and agree to abide by these rules.

All staff members have a responsibility to monitor student use of computers. If a staff member observes a student abusing their computer privileges, or vandalizing equipment, they should report it immediately to the appropriate supervisor.

Staff should be aware that downloading or streaming large files such as video or Internet radio uses a significant amount of our available network bandwidth. This can cause slowdowns district-wide, especially during business hours (7:30 am - 4:30 pm).

Please read this information, sign in the appropriate space below and return to your building office.

The following information was extracted from the “**Ferndale School District Board Policy #2314: Technology Resources.**” Copies of the complete board policy and user agreement are available at any FSD school office.

ACCEPTABLE USE:

THE USE OF ANY ACCOUNT MUST BE IN SUPPORT OF EDUCATION AND RESEARCH

THE FOLLOWING ARE EXAMPLES OF ACTIVITIES WHICH ARE NOT PERMITTED:

1. Displaying sexually explicit, pornographic, obscene, lewd, or other inappropriate messages or pictures;
2. Using obscene language or material
3. Damaging computers, computer system or computer networks
4. Violating copyright laws
5. Using others' passwords
6. Trespassing on others' systems, folders, work, or files
7. Excessive use of limited resources (beyond time authorized by administrators/staff)
8. Employing the network for commercial, PERSONAL, or political purposes.
9. PERSONAL E-MAIL OR FREE SURFING DURING SCHOOL HOURS
10. Installing or modifying software on district equipment
11. Accessing any computer not explicitly authorized to use

Staff- signature required

I understand and will abide by the Technology Resources Use Agreement Policy. I understand that this access is designed for educational purposes. I recognize that it is impossible for the Ferndale School District to completely restrict access to offensive, sexually explicit, pornographic or other controversial information and materials available through Internet or other sources from the network, and I will not hold the school district responsible for information and materials obtained from the network. I further understand that any violation of the regulations contained therein may result in disciplinary action and may constitute a criminal offense. Should I commit any violation, my access privileges may be revoked and school disciplinary action or appropriate legal action may be taken.

User Name (please print) _____

Signature _____ Date _____