

CLASSIFIED APPLICATION FORM

FERNDALE SCHOOL DISTRICT #502

P.O. Box 698, 6041 Vista Drive
 Ferndale, WA 98248

ATTN: Classified Personnel

(360) 383-9200

Position Applying For _____

Please check all that apply!

Bus Driver		Full - Time ? Yes / No
Custodial Maint.		
Grounds Maint.		
Food Service		Part - Time ? Yes / No
Secretary		
Para-Educator		

PERSONAL DATA

Name _____
Last First Middle

Address _____
Street

City State Zip

Date of Application _____

Home Phone () _____

Work Phone () _____

Social Security # _____ -- --

EXPERIENCE WITH COMMUNITY AND YOUTH GROUPS

REFERENCES

List references, excluding relatives, who may be contacted

Name	Street Address, City, State, Zip	Telephone	Occupation

EDUCATION

Name of High School	Location	Did you Graduate?		G.P.A.
		Yes	No	

College or University	Location	Dates	Degree	Major

Other Education	Location	Dates	Degree	Major

OTHER

Are you able to perform the duties and tasks of the position for which you are applying with or without reasonable accommodation or assistance?

_____ With accommodation or assistance

_____ Without accommodation or assistance

If accommodation or assistance would be required, please explain how you would perform the duties and tasks, and with what accommodation.

During the past seven years, have you been convicted of any crime or been released from prison? _____ If yes, please describe fully. An affirmative answer does not necessarily disqualify you from employment.

CUSTODIAL / MAINTENANCE SKILLS

Skill	YES	NO	Degree of Proficiency
Plumbing			
Electrical			
Control Technician			
Carpentry			
Custodial			
OTHER			

List the area(s) for which you have a journeyman rating: _____

GROUNDS MAINTENANCE SKILLS

Skill	YES	NO	Degree of Proficiency
Lawn Care	Y	N	
Pruning	Y	N	
Control Spraying	Y	N	
Landscaping	Y	N	
Equipment Maintenance	Y	N	
OTHER			

List the area(s) for which you have a journeyman rating: _____

PARA - EDUCATOR SKILLS / ACCOMPLISHMENTS

Skill	YES	NO	Degree of Proficiency / Experience
Core Competencies Completed?	Y	N	
AA Degree Earned?	Y	N	
Experience working with special needs/troubled youth?	Y	N	
Training in De-Escalation/Anger Management?	Y	N	
Academic mentoring/tutoring (specify subject and levels)?	Y	N	
Experience supervising youth in a classroom or playground activities?	Y	N	
OTHER			

LICENSES / CERTIFICATES

Type of License / Certificate	YES	NO	Expiration Date	Endorsements
Washington State School Bus Drivers' Certificate	Y	N		
<i>Specify date of most recent bus driver in-service course</i>	<i>DATE</i>	_____	<i>LOCATION</i>	_____
<i>List any moving violations in the last three years</i>				
<i>Have you taken the Bellingham Vocational Technical Institute's Bus Driver course?</i>	Y	N	<i>Location</i>	_____
Valid First Aid Card	Y	N		
Washington State Driver's License	Y	N		
Food Handlers' Permit	Y	N		
OTHER				

OFFICE / CLERICAL / ACCOUNTING SKILLS

Skill	YES	NO	Degree of Proficiency
Keyboard Speed	Y	N	w.p.m. _____
Shorthand / Transcription	Y	N	
Computer(s) (and Brand, Mac / PC...)	Y	N	
Word processor (and Brand)	Y	N	
Database and Spreadsheets (and Brand)	Y	N	
Other Software Used (please specify)	Y	N	
10 Key (by sight or touch?)	Y	Y	
Fax Machine	Y	N	
Copy Machine	Y	N	
Multi-Line Telephones	Y	N	
Customer Service	Y	N	
Are you more comfortable in slow or fast paced environments? Do you work better alone or on a team? Supervised or Unsupervised?			
OTHER			

PERSONAL GOALS

In the spaces below, please state why you desire employment with the Ferndale School District and any other skills/qualifications not listed above that you bring to this position.

NOTICE

Pursuant to Chapter 486, Laws of 1987, an inquiry will be made to the Washington State Patrol or a Federal law enforcement agency to determine whether a perspective employee has been (1)(a) convicted of any offense against persons; (b) found in any dependency action under RCW 13.34.030; (c) to have sexually assaulted or exploited any minor or to have physically abused any minor; or (d) found in any disciplinary board final decision any response received from the Washington State Patrol or a Federal law enforcement agency pursuant to such inquiry will be made available to the individual.

I certify that the information listed on the application is accurate and true. Further, I understand the district will request a background check for perspective employees through the Washington State Patrol and FBI pursuant to Chapter 486, Laws of 1987.

Date _____

Signature _____

For substitute applicants: Please be advised that there is a separate application for substitute work, which can be picked up at 6041 Vista Drive, Ferndale.

Ferndale School District is committed to providing equal opportunity for all persons without regard to race, color, creed, ancestry, national origin, gender, age, sexual orientation, marital status, veteran status, or the presence of any non-job related sensory, mental or physical disability.