

FERNDAL SCHOOL DISTRICT NO. 502
BOARD POLICY

No. 1731

REIMBURSEMENT FOR EXPENSES

The actual expenses of school directors in traveling to and from and attending board meetings shall be paid. Furthermore, the expenses of board members who attend conferences or meetings as representatives of the district shall be paid.

Reimbursable expenses are:

1. Transportation expense including fares for commercial or public carriers and mileage at the prevailing rate per mile paid district employees when using a private vehicle;
2. Fees and registration costs for conferences and meetings;
3. Hotel and motel fees at a single room rate;
4. Reasonable expenses for meals; and
5. Such incidental expenses as parking fees, reasonable duplication costs and the like which are incurred for the benefit of the district.

Expenses for the personal benefit or entertainment of the representative shall not be reimbursed.

Legal References:

RCW 28A.320.050	Reimbursement of expenses--Advancing anticipated expenses
RCW 43.03.170	Advance payment of travel expenses Advance warrants--issuance--limitations

Cross References:

c.f. 5341	Reimbursement for Travel
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Adopted 09-17-81
Reaffirmed 09-22-94