

FERNDALE SCHOOL DISTRICT NO. 502
BOARD POLICY

No. 1115

NEW BOARD MEMBER ORIENTATION

The board will help newly-elected or appointed directors to understand the policies and procedures of the board. To facilitate this process, new directors will be provided with:

- WSSDA publications (e.g., Evaluation of School Personnel, Parliamentary Procedure)
- Goals for the school district
- Board policies and administrative procedures
- Student Rights, Responsibilities and Conduct
- Student and staff handbooks from individual schools
- Collective bargaining agreements
- School district budget
- Financial status reports (most recent copies)
- Board minutes (past year)
- Achievement test results
- Student learning objectives
- Tours of each building

The superintendent will assist each new director in the review of these materials and will review the role and function of the various administrators employed by the district. The superintendent will also clarify, as per district policy, how to (1) visit school or office, (2) request information regarding school operations, (3) respond to a complaint concerning staff or program, and (4) handle confidential information.

Directors will be encouraged to attend meetings, workshops and conferences to increase their knowledge and competencies.

Adopted 09-27-84
Reaffirmed 09-22-94